REGULAR MEETING OF THE BOARD OF

THE BETHEL ISLAND MUNICIPAL IMPROVEMENT DISTRICT

BETHEL ISLAND, CALIFORNIA

3085 STONE ROAD

BETHEL ISLAND, CALIFORNIA

DATE: DECEMBER 8, 2022

The Bethel Island Municipal Improvement District met in a regular session located at 3085 Stone Road, Bethel Island, CA at 6:30 p.m. Upon roll call, the following were found to be present: Directors: Bruce Smith, Anthony Berzinas, and Tom Knorr, Jr.. Attorney Dave Larsen and District Manager Regina Espinoza, Mark Fortner from GEI were also in attendance. Directors Lisa Kirk and Steve Lucas were absent.

BOARD DISCLOSURE OF POTENTIAL APPEARANCES OF CONFLICTS OF INTEREST

Directors Smith and Berzinas stated they would recuse themselves if there was a vote on the Taylor Road Drainage Project under Item 6A. Director Knorr, Jr. had no conflicts.

CONSENT CALENDAR

A motion was made by Director Berzinas and seconded by Director Knorr, Jr to approve the minutes of the Regular Meeting on November 10, 2022. The vote showed three directors in favor (Directors Kirk and Lucas were absent). Motion carried.

Director Kirk joined the meeting at 6:31pm.

ANNOUNCEMENTS

None.

PUBLIC COMMENT

None.

UNFINISHED BUSINESS

UPDATE ON BETHEL ISLAND CULVERT/DRAINAGE/STANDING WATER ISSUES

District Manager Espinoza stated the Board asked for an update on the Taylor Road Project. Staff will be working on the ditches to get a consistent flow around the beginning of the year.

President Smith asked what the status of the project is and if the project has been submitted, or is it waiting for funding.

Mr. Mark Fortner stated the project was submitted in the summer and is waiting on funding. The estimated cost of the project is $600,00 to $700,000.

There was a discussion on the details of the project.

DISCUSSION OF DELTA CONVEYANCE ENVIRONMENTAL IMPACT REPORT DISCUSSION/PUBLIC COMMENTS

District Manager Espinoza stated there have been a couple of comments that will be incorporated into the final comments. She is still waiting for comments from Diablo Water District which should be out the next day. The letter will go out on Monday, December 11, 2022.

President Smith stated he had reviewed the comments and realized his comments were the same as others.

Director Kirk stated there are public comments that were done in Hood that were recorded on YouTube.

Director Knorr, Jr. stated there were some grammatic errors that could be gone over after the meeting. He also asked about the material and if it would be tested for hazardous materials. The answer was that it would have to be clean, or they would haul it off to be disposed of.

There was a discussion on climate change and rising sea levels that might affect the levee.

UPDATE ON ASSET MANAGEMENT SYSTEM

No update.

SHEETPILE PROJECT – FIVE YEAR PLAN

No update.

EMERGENCY PLANNING REVIEW

No update.

CONTINUED DISCUSSION OF PARK SAFETY ISSUES

Director Berzinas stated he noticed that the pet station dog bags have been taken down. The orange pole is still there but there is nothing on it.

District Manager Espinoza stated staff will investigate.

Director Berzinas asked if there were any other updates.

District Manager Espinoza stated staff is working with the Sheriff and Fire Department regarding issues.

Director Kirk asked if the barbeque fire pits will be taken out to eliminate the fires.

District Manager Espinoza stated the barbeque pits will be taken out to the ground and the hole will be filled so that it is level with the concrete pad.

DISCUSSION OF EMERGENCY EVACUATION AND ACCESS AT DELTA COVES

No update.

NEW BUSINESS

REVIEW OF POTENTIAL PROJECTS FOR NEW PROJECT SOLICITATION PROJECT

Mr. Mark Fortner stated at the last meeting there was a discussion on potential projects like encroachments into the levee and seepage areas. The discussion also included maps of certain potential projects located in the residential areas that were not encroachments.

Mr. Mark Fortner recommended that the Board look at the levee profile of the 2017 topo map that shows the low spots on the levee with the worst being on Taylor Road. He was looking at sites that were 8.5 feet or lower. There was a list of potential sites. There are sixteen sites and 3,000 lineal feet. Some of the sites have encroachments that will have to be dealt with and where they are located. One of the alternatives is putting in sheetpile or wall.

There was a discussion on the possible projects. After discussion, there was a comment that any raising of the levee should be at 9.2 minimum height and some of the areas should be taken to 10.2 height if possible.

Director Berzinas stated any time that an anomaly is improved during levee work, homeowners should be aware that the District is doing the minimum levee height but can increase to 10.2 levee height. Any projects that the homeowner is doing (building a new house, landscaping, retaining walls, etc) involving the levee slope, should be notified of the levee standard of 9.2 to 10.2 for the levee height before any projects can commence.

The Board instructed engineer Mark Fortner to create a project from the list that he supplied to the Board for the 3,000 lineal feet and for less than $3 million.

DISCUSSION OF AWARD FOR PROP 1 DELTA FLOOD EMERGENCY RESPONSE GRANT, ROUND 3

District Manager Espinoza stated staff had submitted an application for a project that included the construction and equipping of a combined Emergency Operations Center and new elevated BIMID office building on BIMID property. The total grant submission amount was around $1.4 million. On November 22, 2022 BIMID staff received notice that BIMID had been awarded funding for its scoped project. The funding, however, does not cover the entirety of the project. The awarded amount of $462,000 would cover only an estimated one third of the project cost. The project funding would pay for a new storage area built on BIMID property, additional flood fight equipment and grant administration. DWR is requesting a commitment and consent to use DocuSign for all signatures and to move forward with the project, requiring a detailed scope of work including specific tasks and specifications on equipment, schedules of deliverables, budget and a maintenance plan. Staff is requesting direction on whether to proceed with this new project scope.

There was a discussion on purchasing land near the levee to put in a new storage area and what options that DWR is looking for.

Direction was given from the Board to continue with putting a project together.

A motion was made by Director Berzinas and seconded by Director Knorr, Jr. for staff to move forward with the submission of Prop 1 Delta Flood Emergency Response Grant, Round 3. The motion showed four directors in favor (Director Lucas was absent). Motion carried.

CONSENT ITEMS – STAFF REPORTS

Reports were available to the public.

District Manager Espinoza stated the District office will be closed the last week in December. There will be field staff working and office staff available on call as necessary.

District Clerk Bixby stated she included staff training for the year that was requested by the Board.

**A motion was made by Director Berzinas and seconded by Director Kirk to receive and file the Staff Reports. The vote showed four directors in favor (Director Lucas was absent). Motion carried.**

TREASURER REPORT

**Balances as of 11/30/22:**

Checking Account: $75,165.85

Park Account: $2,503.41

House Number Account: $336.02

Delta Coves First Deposit: $288,733.69

Delta Coves Contingency Funds: $2,219,858.75

Delta Coves O & M Funds: $1,049,792.70

LFCF Repairs and Improvements: $10,581.17

LFCF Maintenance: $2,834.34

**Advance Funding from DWR**

Money Market is $463,410.38 (NWS Project)

Money Market is $66,005.18 (HEHE Project)

Money Market is $54,611.20 (NW Levee Project)

BETHEL ISLAND PARK COMMITTEE (AD-HOC)

Nothing to report.

DELTA INTERGOVERNMENTAL WATCHDOG COMMITTEE (AD-HOC)

Nothing to report.

LEVEE GATE COMMITTEE (AD-HOC)

Nothing to report.

SHEETPILE PROJECTS/NON-CONFORMING STRUCTURES (AD-HOC)

Nothing to report.

WEB SITE

Nothing to report.

BIMAC/FIRE DISTRICT UPDATE

Nothing to report.

SUGGESTION FOR FUTURE AGENDA ITEMS

Nothing to report.

CORRESPONDENCE

None was discussed.

A motion was made by Director Berzinas and seconded by Director Kirk to adjourn the meeting. The vote showed four directors in favor (Director Lucas was absent). Motion carried.

The meeting adjourned at 7:49pm.

Submitted by Denece Bixby, District Clerk