REGULAR MEETING OF THE BOARD OF

THE BETHEL ISLAND MUNICIPAL IMPROVEMENT DISTRICT

BETHEL ISLAND, CALIFORNIA

3085 STONE ROAD

BETHEL ISLAND, CALIFORNIA

DATE: JUNE 9, 2022

The Bethel Island Municipal Improvement District met in a regular session located at 3085 Stone Road, Bethel Island, CA at 6:30 p.m. Upon roll call, the following were found to be present: Directors: Bruce Smith, Lisa Kirk, Steve Lucas and Tom Knorr, Jr.. Attorney Dave Larsen and District Manager Regina Espinoza were also in attendance. Director Anthony Berzinas was absent.

BOARD DISCLOSURE OF POTENTIAL APPEARANCES OF CONFLICTS OF INTEREST

Director Smith stated he would recuse himself if there was a vote on the Taylor Road Drainage Project. Directors Knorr, Jr., Kirk, and Lucas had no conflicts.

CONSENT CALENDAR

A motion was made by Director Lucas and seconded by Director Kirk to approve the minutes of the Regular Meeting of May 12, 2022. The vote showed four directors in favor (Director Berzinas was absent). Motion carried.

A motion was made by Director Kirk and seconded by Director Lucas to adopt Resolution No. 22-06-09B “Ordering Specifications of the Election Order.” The vote showed four directors in favor (Director Berzinas was absent). Motion carried.

ANNOUNCEMENTS

None.

PUBLIC COMMENT

Director Kirk stepped down from the Board and joined as a member of the public for a public comment. Ms. Kirk asked about the levee key policy and possible adoption of a resolution. She would like to see the policy and resolution presented at the regular meeting in July.

Director Kirk rejoined the Board.

UNFINISHED BUSINESS

UPDATE ON BETHEL ISLAND CULVERT/DRAINAGE/STANDING WATER ISSUES

District Manager Espinoza reported there is no update; the District is still waiting for funding for the Taylor Road project.

UPDATE ON ASSET MANAGEMENT SYSTEM

No update.

SHEETPILE PROJECT – FIVE YEAR PLAN

No update.

EMERGENCY PLANNING REVIEW

No update.

CONTINUED DISCUSSION OF PARK SAFETY ISSUES

No update.

DISCUSSION OF EMERGENCY EVACUATION AND ACCESS AT DELTA COVES

No update.

NEW BUSINESS

PUBLIC HEARING FOR BIMID LEVEE AND FLOOD CONTROL FACILITIES AND MAINTENANCE AND REPAIR ASSESSMENT DISTRICT – ADOPT RESOLUTION NO. 22-06-09A “ACCEPTING THE FINAL ENGINEER’S REPORT AND ASSESSMENT DIAGRAM, AND ORDERING THE LEVY OF ASSESSMENTS FOR FISCAL YEAR 2022-23 FOR BIMID LEVEE AND FLOOD CONTROL FACILITIES AND MAINTENANCE AND REPAIR ASSESSMENT DISTRICT”

Mr. Kyle Tankard presented the final engineer’s report and assessment diagram ordering the levy of assessments for Fiscal Year 2022-23 as required by Prop 218. The Notice of Public Hearing was published in the local newspaper. The maximum increase to the assessment rate of three percent (3%) equals $135.28 per single family equivalent benefit unit (SFE), which is an increase of $3.94 per SFE benefit unit from last year’s assessment rate. The total amount of revenues would generate approximately $262,060 for Fiscal Year 2022-23.

There was no public comment.

A motion was made by Director Kirk and seconded by Director Lucas to adopt Resolution No. 22-06-09A “Accepting the Final Engineer’s Report and Assessment Diagram, and Ordering the Levy of Assessments for Fiscal Year 2022-23 for the Bethel Island Municipal Improvement District Levee and Flood Control Facilities Maintenance and Repair Assessment District”. The vote showed four directors in favor (Director Berzinas was absent). Motion carried.

APPROVAL OF DISTRICT BUDGET FOR FISCAL YEAR 2022-23

District Manager Espinoza presented the Fiscal Year 2022-23 Budget. The recommendation for moving forward is with the equipment replacement program and service truck replacement with no changes in capital improvements to facilities for the fiscal year. The intention is that in this fiscal year, equipment purchases, replacement programs, asset management systems will continue to be evaluated and significantly funded by unrestricted revenue. The BIMID General Fund and Assessment District cash flow and financial position, remain stable and due to efficiencies in staff and expenditures, the reserves are healthy and estimated to conservatively grow.

A motion was made by Director Kirk and seconded by Director Lucas to approve the District Budget for the Fiscal Year 2022-23. The vote showed four directors in favor (Director Berzinas was absent). Motion carried.

AUTHORIZATION FOR RENEWAL OF $300,000 BANK LINE OF CREDIT

A motion was made by Director Kirk and seconded by Director Lucas to authorize the renewal of the BAC Community Bank Line of Credit for $300,000. The vote showed four directors in favor (Director Berzinas was absent). Motion carried.

CONSENT ITEMS – STAFF REPORTS

Reports were available to the public.

District Manager Espinoza stated there had been a meeting regarding the Northwest Levee Project to finalize the details of the next phase of construction for the project. Bid specs and packages are being drafted by GEI and the project should go out for bid in July. If the bids and funding are in line, then the construction can begin in early fall.

President Smith asked to look at the plans and specs.

District Manager Espinoza stated the plans and specs will be available for review after completion.

District Manager Espinoza stated there will be another DWR PSP coming out and the District has some projects that will be shovel ready. There will be a discussion with the Board regarding which project will be submitted for funding based on priorities.

President Smith stated he would like to see the project include the urban areas of the levee.

After discussion, District Manager Espinoza stated the next meeting will be held on July 21, 2022.

Director Kirk asked what the filing date for the open Board positions is.

District Clerk Bixby stated the candidate filing date is July 8th through August 12th 2022. Correction: The candidate filing date is July 18th through August 12th 2022.

**A motion was made by Director Kirk and seconded by Director Lucas to receive and file the Staff Reports. The vote showed four directors in favor (Director Berzinas was absent). Motion carried.**

TREASURER REPORT

**Balances as of 5/31/22:**

Checking Account: $304,293.32

Park Account: $2,260.44

House Number Account: $336.02

Delta Coves First Deposit: $71,336.44

Delta Coves Contingency Funds: $2,009,036.40

Delta Coves O & M Funds: $923,340.51

LFCF Repairs and Improvements: $3,299.18

LFCF Maintenance: $47,335.36

**Advance Funding from DWR**

Money Market is $861,171.76 (NWS Project)

Money Market is $1,073.56 (HEHE Project)

BETHEL ISLAND PARK COMMITTEE (AD-HOC)

Nothing to report.

DELTA INTERGOVERNMENTAL WATCHDOG COMMITTEE (AD-HOC)

Nothing to report.

LEVEE GATE COMMITTEE (AD-HOC)

Nothing to report.

SHEETPILE PROJECTS/NON-CONFORMING STRUCTURES (AD-HOC)

Nothing to report.

WEB SITE

Nothing to report.

BIMAC/FIRE DISTRICT UPDATE

Nothing to report.

SUGGESTION FOR FUTURE AGENDA ITEMS

Levee Key Policy.

CORRESPONDENCE

None was discussed.

A motion was made by Director Kirk and seconded by Director Lucas to adjourn the meeting. The vote showed four directors in favor (Director Berzinas was absent). Motion carried.

The meeting adjourned at 7:25pm.

Submitted by Denece Bixby, District Clerk