

**SPECIAL MEETING OF THE BOARD OF  
THE BETHEL ISLAND MUNICIPAL IMPROVEMENT DISTRICT  
BETHEL ISLAND, CALIFORNIA  
3085 STONE ROAD  
BETHEL ISLAND, CALIFORNIA**

**DATE: NOVEMBER 10, 2021**

The Bethel Island Municipal Improvement District met in a special session located at 3085 Stone Road, Bethel Island, CA at 4:00 p.m. Upon roll call, the following were found to be present: Directors: Bruce Smith, Anthony Berzinas, Steve Lucas and Tom Knorr, Jr.. Mark Fortner and Jeff Twitchell from GEI, Attorney Dave Larsen and District Manager Regina Espinoza were also in attendance. Director Kirk was absent.

**BOARD DISCLOSURE OF POTENTIAL APPEARANCES OF CONFLICTS OF INTEREST**

Directors Smith and Berzinas stated they would recuse themselves if there was a vote on the Taylor Road Drainage Project. Directors Knorr, Jr and Lucas had no conflicts.

**TOUR OF LATEST DISTRICT PROJECTS**

The Board adjourned to tour the Horseshoe Bend and Northwest Levee Projects at 4:05 pm.

The meeting reconvened at 5:15 pm at 3085 Stone Road.

**CONSENT CALENDAR**

**A motion was made by Director Berzinas and seconded by Director Knorr Jr. to: approve the minutes of the Regular Meeting of October 14, 2021; and approve the renewal of Kaiser Health Benefits for qualified employees. The vote showed four directors in favor (Director Kirk was absent). Motion carried.**

**ANNOUNCEMENTS**

President Smith commented the Board had just completed their tour of the Horseshoe Bend and Northwest Levee Project with staff and GEI.

**PUBLIC COMMENT**

None.

## UNFINISHED BUSINESS

### UPDATE ON BETHEL ISLAND CULVERT/DRAINAGE/STANDING WATER ISSUES

President Smith and Director Berzinas stated they would recuse themselves if there was any discussion.

District Manager Espinoza gave a report on the progress of the Taylor Road Drainage Project. There were previous discussions regarding the trees which will be included in the environmental scope of the project. There are some issues on Stone Road regarding Ironhouse Sanitary District and stormwater in the sewer system. Ironhouse Sanitary District asked BIMID to remind property owners that stormwater is not to go into the sewer cleanouts. There may be a publication coming out soon to remind property owners.

Director Berzinas asked if the District could purchase the "for sale" parcel by the small pump station to eliminate possible lawsuits.

District Manager Espinoza stated it could be considered.

### UPDATE ON ASSET MANAGEMENT SYSTEM

No update.

### SHEETPILE PROJECT – FIVE YEAR PLAN

No update.

### EMERGENCY PLANNING REVIEW

No update.

### CONTINUED DISCUSSION OF PARK SAFETY ISSUES

Attorney Dave Larsen stated he has received information from the New Covenant Church on Bethel Island Road and BIMID documents about actions that have been taken place in the past. The information was helpful in what can be accepted or not accepted.

### NEW BUSINESS

#### APPROVAL OF COCOCO DCE COUNTY FILE #CDDP21-03036 DELTA COVES

Mr. Jeff Twitchell stated DMB is changing the cottages and apartments into single family homes on Parcel B and Parcel E. This would not impact BIMID in any way.

Mr. Owen Poole gave a description of the changes to Parcel B and E.

Mr. Jeff Twitchell stated all the setbacks and clearances will remain the same with no impact to BIMID.

The Board had no comment on the changes.

**A motion was made by Director Berzinas and seconded by Director Lucas to approve the changes to Delta Coves Parcel B and Parcel E to change into single family homes. The vote showed four directors in favor (Director Kirk was absent). Motion carried.**

#### DISCUSSION OF LEVEE GATES AND KEYS ON STONE ROAD

District Manager Espinoza stated this item is on the agenda from the previous meeting because it needed further discussion. The issues from the previous meeting were increased traffic on the levee on Stone Road. There have been emails received from the property owners.

Mr. Scott Burns gave a recommendation on how BIMID and the property owners could work together to resolve the issue. He described what has happened in the middle of the night and the issue of the gate being left open.

District Manager Espinoza stated there is a difference between unauthorized access and authorized access. She described the process of getting the levee key to access the levee.

There was a discussion of authorized and unauthorized access and other issues. Also discussed were ways to secure the gates and locks.

There was a suggestion to create an ad-hoc committee.

Director Berzinas and Director Lucas will be on the committee. Other members of the committee can give their information to the District Clerk and the committee can decide when to meet.

#### CONSENT ITEMS – STAFF REPORTS

Reports were available to the public.

District Manager Espinoza stated there may be a date for a hearing on the Delta Coves privatization of roads.

Attorney Dave Larsen stated he had spoken to Mr. Owen Poole and it looks like there may be a Board of Supervisors meeting in early December.

District Manager Espinoza stated staff is looking at grants that will be coming available along with other grants that are in process.

The District Office will be closed Thanksgiving Day and the day after. In December the District Office will be closed from December 24<sup>th</sup> thru December 31<sup>st</sup>. There will be staff working December 27<sup>th</sup> thru December 31<sup>st</sup>.

**A motion was made by Director Berzinas and seconded by Director Lucas to receive and file the Staff Reports. The vote showed four directors in favor (Director Kirk was absent). Motion carried.**

TREASURER REPORT

**Balances as of 10/31/21:**

Checking Account: \$159,933.00  
Park Account: \$1,800.87  
House Number Account: \$336.02  
Delta Coves First Deposit: \$290,242.02  
Delta Coves Contingency Funds: \$1,800,219.52  
Delta Coves O & M Funds: \$786,118.48  
LFCF Repairs and Improvements: \$25,574.72  
LFCF Maintenance: \$53,004.09

**Advance Funding from DWR**

Money Market is \$703,043.00 (NWS Project)  
Money Market is \$21,212.24 (HEHE Project)

SHEETPILE PROJECTS/NON-CONFORMING STRUCTURES (AD-HOC)

Nothing to report.

BETHEL ISLAND PARK COMMITTEE (AD-HOC)

Nothing to report.

DELTA INTERGOVERNMENTAL WATCHDOG COMMITTEE (AD-HOC)

No report.

WEB SITE

Nothing to report.

BIMAC/FIRE DISTRICT UPDATE

Nothing to report.

SUGGESTION FOR FUTURE AGENDA

None.

CORRESPONDENCE

None was discussed.

**A motion was made by Director Berzinas and seconded by Director Lucas to adjourn the meeting. The vote showed four directors in favor (Director Kirk was absent). Motion carried.**

The meeting adjourned at 6:30pm.

Submitted by Denece Bixby, District Clerk